

**BILL TO:**

Name	Title
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School Name _____

School Address _____

City, State, Zip

(Area Code) Telephone Number	E-Mail Address
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☐ American Express ☐ MasterCard ☐ VISA

Number

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 Expiration Date

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☐ Check (Payable to Wright Group) Check#

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☐ Purchase Order (Include PO with this form)

☐ Bill School Authorized Signature

SHIP TO:

Name	Title
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School Name _____

School Address _____

City, State, Zip _____

(Area Code) Telephone Number _____

USE THIS ORDER FORM FOR ALL PRODUCTS IN THIS CATALOG.

Shipping & Handling/Sales Tax:
Shipping and Handling charges are additional and will be added to your invoice. State and local taxes will be added where they apply.

The Wright Group/McGraw-Hill collects and stores your information, such as name, address, and e-mail address, in a secure database in the U.S. that may be shared within The McGraw-Hill Companies for marketing purposes, but will not be shared with organizations outside The McGraw-Hill Companies. If you would like further information about The Wright Group/McGraw-Hill's Customer Privacy Policy or would like access and correct the accuracy of your information, please contact Randall Reina at 8787 Orion Place, Columbus, OH, 43240, 1-800-468-5850, or visit our website at www.mcgraw-hill.com/privacy.html.

www.WrightGroup.com



Ordering

When ordering, please indicate:

- Organization's name
- Complete shipping and billing addresses
- Purchase Order number
- Person responsible for ordering and paying
- Product number, title, quantity, unit price, and total price

School Order Prices

- All prices are school Net Prices, plus applicable taxes
- FOB Shipping Point
- Prices effective 10/1/04, subject to change without notice
- All orders are offers to purchase, subject to Wright Group's acceptance
- Payment terms are Net Invoice

For bids or quotes, please call or write:

Wright Group/McGraw-Hill
220 East Daniieldale Rd.
DeSoto, TX 75115-2490
1-800-648-2970
WrightGroup@McGraw-Hill.com

Shipping and Handling

Shipping and Handling charges are additional and will be added to your invoice. State and local taxes will be added where they apply.

Orders from Individuals

Orders from individuals are accepted only with full payment. Check or money order for materials must include applicable taxes and shipping and handling charges.
(American Express, MasterCard, and VISA are accepted.)

When You Receive Your Order

Please check your shipment when it arrives. If there is a problem, call our Customer Service Department toll-free at 1-800-648-2970. Have your invoice number available for our service representative. Defective goods or incorrectly shipped materials will be replaced at no charge if returned within 90 days.

90-Day No-Questions-Asked Return Policy

If you are not entirely satisfied, within 90 days you may return all materials still in saleable condition for full refund, credit, or replacement.

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4 Ways to Order!

1

CALL:
1-800-648-2970

2

FAX TO:
1-800-593-4418

3

MAIL TO:
Wright Group
220 East Daniieldale Rd.
DeSoto, TX 75115-2490

4

E-MAIL
WrightGroup@McGraw-Hill.com

Returning Materials

Ship to Wright Group/McGraw-Hill at the address below, prepaid and insured. Enclose a copy of your invoice or packing slip. No credit can be given without this information.

UPS or Common Carrier
Wright Group/McGraw-Hill
Attn: Returns
1250 George Road
Ashland, OH 44805

Customer Service

For more information about Wright Group products, to place an order, or to follow up on your order, please call, write, or e-mail:

Customer Service Department
Wright Group/McGraw-Hill
220 East Daniieldale Road
DeSoto, TX 75115-2490
WrightGroup@McGraw-Hill.com

Toll-free 1-800-648-2970 or fax 1-800-593-4418
7:00 a.m. to 5:30 p.m., Central Time.

For faster service, please have your Wright Group invoice or reference number available.

Limited Warranty

Wright Group warrants that the products offered for purchase herein meet their catalog descriptions and are manufactured in usable quality. Unless expressly agreed to in writing, Wright Group makes no other warranties, including implied warranties of merchantability or implied warranties of fitness for a particular purpose, expressed or implied. Replacement of materials or refund of all or a portion of the purchase price, at Wright Group's sole option, constitutes the sole and exclusive remedy of the purchaser, in lieu of all remedies and damages of whatever kind.

1-800-648-2970 Fax 1-800-593-4418